June 2025

Dear Parent/Carer

## **RE: GDPR and Nether Stowe School**

General Data Protection Regulation (GDPR) is designed to strengthen the safety and security of all data held within an organisation and make sure that processing and storage procedures are consistent.

It is important that you understand your rights under the GDPR; you have the right to:

- Be informed about how we use your personal data.
- Request access to the personal data that the school holds.
- Request that your personal data is amended if it is inaccurate or incomplete.
- Request that your personal data is erased where there is no compelling reason for its continued processing.
- Request that the processing of your data is restricted.
- Object to your personal data being processed.

As a school we must prove compliance with GDPR, by having effective policies in place. Nether Stowe's policies are published on the school website.

Privacy notices must include information, such as an individual's right to complain to the Information Commissioner's Officer (ICO). The GDPR considers the information of children too – parental consent is needed for children up to the age of 13, at which point, the child may be able to consent for themselves. Privacy notices must be available to children and must be written using age-appropriate language. Consent must be a 'positive indication' which means that it must be opted into, clear and unambiguous.

A data breach notification duty is applied to all schools, and those that are likely to cause damage, e.g. identity theft, must be reported to the ICO within 72 hours - failure to do so can result in a fine. A data protection impact assessment will be completed, which will likely be carried out when using new technologies and the processing is likely to result in a high risk to the rights and freedoms of individuals.

If you have any questions about GDPR, you can contact the ICO on 0303 123 1113 or by using their live chat, or you can visit their Guide to the General Data Protection Regulation webpage. You are also welcome to direct any questions you have to the ATLP Partnership DPO, Mrs N Lawton 0121 323 2221.

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Yours faithfully,

Ms Kirsty Jones

Headteacher