



Nether Stowe School

Headteacher: Glyn Langston-Jones

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19 December 2019

Dear Parent/Carer,

Examinations; January & February 2020

I would like to confirm with you arrangements for the mock examinations for year 11 that take place week beginning 13th January, finishing on Friday 24th January 2020.

When conducting these mock exams we ensure that they run as if they were the actual exams in May/June. This helps prepare the students for the summer.

Subject Briefing Sessions

Before each examination there will be a short subject briefing, usually held in the Little Theatre, led by the Head of Department. These sessions are important as they give key reminders to students just prior to the exam. For morning examinations these sessions start at 8:40am and for afternoon exams they start at 12:50pm. Any student who arrives after this time will not be permitted to attend the briefing. It is important to note that students must ensure they arrive before this time to get seated. The school bell at 8:40am and 12:50pm signal the start of the briefing session.

Registration

Students will be registered in the exam hall and do not need to attend tutor time if they have an exam.

Afternoon Exams

Upon the finish time of afternoon exams, students will leave school. For health and safety reasons students must leave site immediately when released from the exam venue. To this end, I must draw your attention to the French Exam on 17th January and the Resistant Materials exam on 21st January. These exams have a scheduled finish time of 3:15pm. For those parents who have children that use public transport, they should consider alternative bus times or make other arrangements so children can get home. No student will be permitted to leave an exam before the scheduled finish time.

Absence from Exams

Any student who is absent from an examination will need to provide a medical note stating the reason for their absence. Where possible, any medical appointments should not be made during the exam period. For those students who are absent from an exam, where possible, a re-sit will be scheduled after school during the week of 27th to 31st January 2019.

Preparation for Exams

It is important that students are properly prepared for their exams. This includes spending adequate time revising. For those students who are not able to attempt the papers fully, they will be required to re-sit the paper during one of the scheduled re-sit opportunities as described above.

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Equipment

Students must be fully equipped for each exam. Should students not have the equipment listed below, then they can use their credits to purchase some of these items from the school shop during the first week back at school in January:


- Black Pen
- Pencil
- Eraser
- 15cm Ruler
- Compass
- Protractor
- Scientific Calculator
- Highlighter pen (although not part of the school equipment list, it is useful for students to have access to one in the exams)

February Examinations

During the week of 3rd to 7th February, all students will be sitting at least 1 BTEC examination. These are real exams and count towards the students' final grades. There are exams in, Business, ICT & Health and Social Care. There is also a resist opportunity for some students for the Sport qualification.

If you have any queries regarding the arrangements for these examinations, please don't hesitate to contact me at ashaw@netherstowe.com

Yours faithfully



Mr A. Shaw
Deputy Headteacher

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